



Thembisile Hani Local Municipality

OFFICE OF THE MUNICIPAL MANAGER MANAGER DEVELOPMENT AND TOWN PLANNING (RE-ADVERT)

Salary: All inclusive package from R 884 770,954, R 1, 022,855, R1, 160, 941 per annum as per Government Gazette Volume 628 No: 41173 of 10 October 2017 (Total remuneration packages to municipal managers and managers directly accountable to municipal managers.

Five-year fixed term performance based contract. The incumbent must sign an employment contract, a performance agreement and disclosure of financial interest and must be willing to undergo security vetting and competency assessment.

Minimum requirements: Bachelor of Science in Building Sciences/ Architect/ Bachelor Degree in Town and Regional Planning/or Development Studies or equivalent. Computer Literacy. Project Management Certificate or Diploma will serve as added advantage. Minimum of five years' experience at middle management level. Have proven successful Professional Development/Town and Regional Planning experience within public or private sector. Extensive experience in local government. Certificate in MFMP or CPMD in line with minimum regulation on competency Level (or commit to attain such within 18 months of appointment). Excellent communication and negotiating skills at levels of government. Good skills in conflict resolution, problem solving and ability to be decisive. Knowledge and understanding of institutional governance system and performance management. Good understanding of supply chain management regulations and preferential procurement policy Framework Act (Act No. 5 of 2000). Knowledge of GIS and spatial, town and development planning. Registration as a Professional Planner in accordance with the Planning Professions Act (Act No. 36 of 2002. Own transport and valid driver's license.

Key performance areas: Manage the activities of the Department of Planning and Economic Development, which include responsibilities such as: coordination and facilitation of strategic planning of the Economic Development Process as well as the management of LED initiatives i.e. SMME's, tourism development, economic policy and research (including investments and trade promotions). Manage, implement and monitor Integrated Development Plan. Undertake integrated development planning that is aligned with and complements the development of plans and strategies of all the affected spheres of government. Coordinate and manage IDP review process until the adoption of the final IDP by Council. Monitor compliance with respect to the adopted reporting structure. Develop and manage the directorate's budget such that expenditure is in line with Council, MFMA and supply chain requirements. Manage Human resources within the department. Development and implementation of land management strategies and spatial plans, regulations, relevant Provincial Legislation and Municipal SPLUMA Bylaws as well as Town planning and township establishment.

BUDGET AND TREASURY DEPARTMENT CHIEF FINANCIAL OFFICER (RE-ADVERT)

Salary: All inclusive package from R 884 770,954, R 1, 022,855, R1, 160, 941 per annum as per Government Gazette Volume 628 No: 41173 of 10 October 2017 (Total remuneration packages to municipal managers and managers directly accountable to municipal managers.

Five-year fixed term performance based contract. The incumbent must sign an employment contract, a performance agreement and disclosure of financial interest and must be willing to undergo security vetting and competency assessment.

Requirements: B Degree / NQF Level 7 in Accounting/ Finance or Economics. Minimum of seven (7) years' experience at middle management level preferably in a municipal environment, Programme in Municipal Finance Management (MFMP) in line with minimum regulation on competency Level (or commit to attain such within 18 months of appointment). Must meet core competency requirements on the following skills: Strategic direction and Leadership, people management, program and Project management, financial management, change leadership governance Leadership. Must be computer literate, have own transport and valid driver's license.

Key responsibilities: Report directly to the Accounting Officer. Be in charge of the budget and treasury office. Develop and implement management strategy plan. Prepare and implement municipal budget. Compile annual financial statements yearly and other reports, Manage revenue, expenditure, payroll, debtors, creditors, assets, liabilities, projects, insurance and risks. Ensure compliance with legislation, regulations, municipality by-laws and policies. Review finance related policies regularly. Manage Auditor-General processes in consultation with the accounting officer. Advise the accounting officer and senior managers in the exercise of powers and duties assigned to them in terms of MFMA section 78.

TECHNICAL SERVICE DEPARTMENT MANAGER TECHNICAL SERVICES

Salary: All inclusive package from R 884 770,954, R 1, 022,855, R1, 160, 941 per annum as per Government Gazette Volume 628 No:41173 of 10 October 2017 (Total remuneration packages to municipal managers and managers directly accountable to municipal managers.

Five-year fixed term performance based contract. The incumbent must sign an employment contract, a performance agreement and disclosure of financial interest and must be willing to undergo security vetting and competency assessment.

Requirements: Bachelor of Science Degree in Engineering/BTech engineering or equivalent qualification. Must have five (05) years' experience at middle management level or as programme/project manager. Three to four years must be at professional /management level engineering management experience. Must be computer literate, Certificate in MFMP or CPMD in line with minimum regulation on competency Level (or commit to attain such within 18 months of appointment). Excellent communication and negotiating skills at levels of government. Good skills in conflict resolution, problem solving and ability to be decisive. Registration as a professional Engineer Technician or Engineer Technologies with Engineering Profession of SA (Act 14(1) or 12(2)) will be and added advantage. Must have financial skills. Own transport and valid driver's license.

Key responsibilities: Head, manage and assume responsibilities of the following sections: Water and Sanitation, services, Road & Storm Water, Project Management Unit; Provide direction and guide on infrastructure and technical services related project programmes through effective planning, management; Monitoring and evaluation of specific activities to ensure effective development and execution of programmes/projects; Ensure that all projects identified under DORA are efficiently and effectively implemented, while ensuring the existence and implementation of a robust operations and maintenance programme for existing municipal infrastructure; Responsible for the effective and efficient leadership and financial management of operations in the municipal engineering sector to ensure that the Integrated Development Plan and other infrastructure development plans, integrate congruently with the overall mandate of the municipality vis a vis service delivery and mandate facilitation; As Thembisile Hani is a water services authority and provider, the successful applicant will have to ensure that a balance I maintained between these roles insofar as water services are concerned; Manage effectively departmental crosscutting issues on a day to day basis and coordinate operational activities.

Please note: All applications for senior management positions must use annexure C (Application Form) of the Local Government: Regulations on appointment and conditions of employment of senior managers obtained from our website: www.thembisilehanilim.gov.za. For enquiries please contact Ms SA Nxumalo: 013 986 9105.

OFFICE OF THE MUNICIPAL MANAGER

CHIEF TOWN PLANNER

Salary: R327, 141 - R346, 769 – R356, 881 pa.

Post Level 04

Requirements: Grade 12, National Diploma/Degree in Town and regional planning, Three to four years relevant Development Planning experience. Registration as a professional planner in accordance with Planning Profession Act 32 of 2002. Code EB driving license. Knowledge of relevant legislations and local government processes. Knowledge of GIS system will serve as an added advantage. Good research, implementation and report writing skills and project management skills/knowledge.

Key Responsibilities: Identifies, defines, align and implements key requirements associated with the Development planning functionality. Manages key processes, applications and requirements related to Development Plans, Integrated Development Frameworks and Spatial Development Framework. Manage development project management processes associated with the scoping, resourcing, implementation, monitoring and communication. Evaluate and comment on statutory developmental applications. Disseminate strategic, functional and operational information on the immediate, short and long term objectives and, current developments, problems and constraints. Coordinating the preparation analysis and integration of land use management information and town planning scheme to enable synergy between developmental aims expectations and outcomes. Evaluating specific developmental projects, Facilitating understanding of legislation and policies pertaining to developmental planning and land use management and environmental management in local municipalities. Communicating with building inspectors on matters pertaining to investigations and enforcement. Conducting site investigations and observing, interviewing and recording outcomes, Coordinating and interpreting surveys and feasibility studies, Receiving and analysing objectives and appeals. Perform other duties assigned from time to time by seniors.

TECHNICAL SERVICE DEPARTMENT ASSISTANT MANAGER PROJECT MANAGEMENT UNIT (FIVE YEARS FIXED TERM CONTRACT)

Salary: Negotiable

Post Level 03

Requirements: Grade 12, Degree in Civil Engineering or equivalent, five years' in Project Management, two of which must have been at senior level. Regis-tration with the Engineering Council of South Africa. Computer literacy (Microsoft Office) and knowledge of CAD and project management software will be an ad-vantage. Knowledge of Municipal Infrastructure Grant. MIG) and a Valid Code B driver's licence. Competencies: Advanced programme/project man-agement and planning skills. Leadership ability and good communication and skills. Planning, monitoring and presentation skills. Financial management skills.

Key responsibilities: Integrate, coordinate and pro-ject manage the MIG in jurisdiction area. Ensure pro-ject compliance with legislation, policies and condi-tions applicable to MIG Review. Manage budget and cash flow. Liaise at provincial level, and with Senior MIG Manager, as well as with other line functionar-ies and departments via regular evaluations/progress meetings. Submit monthly, quarterly, bi-annual and an-nual reports to COGTA, as determined by legislation /required by the MIG Manager. Prepare the unit's busi-ness plans and technical reports. Responsible for the management of the PMU team and its performance.

Application letters including a comprehensive CV with at least two contactable references and email addresses of the referees, certified copies of qualifications & ID document can be submitted to: The Municipal Manager, Thembisile Hani Local Municipality, Private Bag x 4041, Empumalanga, 0458 or can be handed in at the Human Resource Office in 24 Kwaggafontein C, by no later than 18 September 2018 at 15h30. **No faxed or e-mailed applications will be accepted.**

Canvassing in respect of this positions will lead to disqualification of the applicant. If you have not received any correspondence from the municipality within six (6) weeks after the closing date of this advertisement, you should consider your application unsuccessful. The municipality reserves the right not to make an appointment and no correspondence will be entered into. Successful candidates may be subjected to a screening and/or security clearance process. Thembisile Hani Municipality is an equal opportunity Employer and all appointment made will be in accordance with the Employment Equity Act. People with disability are encouraged to apply.

For more information contact: Mrs NP Tjja: Manager Senior HR Officer (013) 986 9169.